



## GRADUATION POLICY

*Te Kupenga is a leading provider of Catholic thought leadership, knowledge and faith formation in NZ and is the home of three national agencies: the Catholic Theological College, responsible for providing approved tertiary qualifications; the National Centre for Religious Studies, responsible for supporting religious education in Catholic schools; and the Nathaniel Centre for Bioethics, responsible for research and advocacy on bioethical issues.*

*For those involved in a University of Notre Dame Australia (UNDA) degree or course, UNDA Policies and Procedures also apply. Where there is a conflict between this policy and the UNDA policies, the UNDA policies should be followed.*

### Purpose

This policy outlines the framework for determining whether a student is eligible to graduate.

### Principles

- To provide clarity on graduation requirements.
- To ensure equitable treatment for all students.
- To ensure extraordinary circumstances are taken into account.

### Eligibility to Graduate

In order to receive an award from Te Kupenga – Catholic Theological College (CTC), a student must:

1. Comply with all CTC policies and procedures;
2. Pay all applicable fees and charges; and
3. Complete all programme requirements.

If a student does not meet the above criteria, they will not be eligible to receive an award.

### Revocation of an award

In instances where an award was wrongly conferred, through administrative error or due to provision of fraudulent or misleading information, CTC reserves the right to rescind the award.

### Exceptions

The Director may grant an exception to requirements in this policy, if they feel there is just reason. Any such action must be reported to the Academic Advisory Board annually.

### Review and Approval

The *Graduation Policy* is subject to the normal three-year review cycle. The Academic Advisory Board should be consulted as part of the review process, before approval by the Te Kupenga Governance Board.

Reviewed: July 2024

Next review: July 2027