TE KUPENGA CATHOLIC THEOLOGICAL COLLEGE

# DISCLOSURE OF INFORMATION TO STUDENTS PRIOR TO ENROLMENT 2026

**IMPORTANT:** Students must sign the declaration on the last page of the Te Kupenga – Catholic Theological College (CTC) enrolment form to acknowledge that they have received this information before enrolment as required by section 354(a-c) of the Education and Training Act 2022.

NZQA's External Evaluation and Review of Te Kupenga – Catholic Theological College (2021) resulted in NZQA being Highly Confident in the Educational Performance and Confident in the Capability in Self-assessment. Thus placing CTC in NZQA's **Category 1** (highest rating).

There are no material conflicts of interest of any of the governing members and management of Te Kupenga. The following members of the governance board have interests in other tertiary organisations:

- Professor Emeritus Lisa Emerson is at Massey University
- Turi Ngatai is the Executive Director Māori for Open Polytechnic NZ – Toi-Ohomai

**Student Achievement Component (SAC) and Unified Funding System (UFS) Funded Programmes**

Te Kupenga – Catholic Theological College qualifications are registered on the National Qualifications Framework and are eligible to receive government assistance in the form of Student Achievement Component funding (Level 7) and Unified Funding System (Level 5 and 6). These qualifications are listed below:

| Programmes of study that are NZQA registered, and SAC funded | EFTS | Credits |
|---|---|---|
| **NQF Level 7** | | |
| **PC9223 Bachelor of Divinity** | 3.00 | 360 |
| **111330 Graduate Diploma in Theology** | 1.00 | 120 |

| Programmes of study that are NZQA registered, and UFS funded | | |
|---|---|---|
| **NQF Level 6** | | |
| **NZ2773 New Zealand Diploma in Christian Studies (Christian Leadership)** | 1.00 | 120 |
| **NZ2773 New Zealand Diploma in Christian Studies (Pastoral Ministry)** | 1.00 | 120 |
| **NZ2773 New Zealand Diploma in Christian Studies (Religious Education)** | 1.00 | 120 |
| **Management of Church Organisations (Micro-credential)** | 0.075 | 9 |
| **NQF Level 5** | | |
| **NZ2771 New Zealand Certificate in Christian Studies (Christian Ministry)** | 0.49 | 60 |
| **NZ2771 New Zealand Certificate in Christian Studies (Religious Education)** | 0.67 | 80 |

| Programmes of study that are NOT NZQA registered, and NOT funded | EFTS | |
|---|---|---|
| **Certificate of Personal Interest** | 0.17 | 20 |
| **Safeguarding in the Catholic Church in Aotearoa NZ** | 0.067 | 8 |

The non-registered and non-funded programmes use the same mechanisms for student protection and disclosure of information as the registered programmes. CTC reviews and assesses all courses.

**Course Fees 2026 (Indicative only, subject to Tertiary Education Commission approval)**

Students enrolling in tertiary study for the first time may be eligible for fees-free support from Study-Link. New Zealand citizens and residents can apply for student loans to pay the fees for the NZQA registered and SAC or UFS funded programmes of study (excluding Micro-credentials). All fees are in NZ dollars and are GST inclusive.

| Level 7 Awards<br>Bachelor of Divinity and Graduate Diploma in Theology | | Tuition fee per paper | Enrolment deposit fee[1] | Late enrolment fee | |
|---|---|---|---|---|---|
| **New Zealand citizens and residents** | 15 credits | $887 | $100 | $35 | |
| | 7.5 credits | $443 | $100 | $35 | |
| **International students[2]** | 15 credits | $915 | $100 | $35 | |
| | 7.5 credits | $457 | $100 | $35 | |

[1] to be paid at the time of enrolment; forms part of the tuition fee.

[2] International students must be sponsored by a diocese or religious institution and meet admission conditions.

630

| Level 5 and 6 Awards | Tuition fee per paper | Admin fee per paper |
|---|---|---|
| NZ2771 New Zealand Certificate in Christian Studies – Christian Ministry | | |
| NZ2771 New Zealand Certificate in Christian Studies – Religious Education | | |
| Level 5 10 credit course/paper | $419 | $21.20 |
| Level 5 20 credit course/paper | $842 | $21.20 |
| NZ2773 New Zealand Diploma in Christian Studies – Christian Leadership | | |
| NZ2773 New Zealand Diploma in Christian Studies – Pastoral Ministry | | |
| NZ2773 New Zealand Diploma in Christian Studies – Religious Education | | |
| Level 6 15 credit course/paper | $630 | $21.20 |
| Micro-credential 9 credit course | $393 | $21.20 |

**Student's Claims**

Student fees equal to or greater than $500 are lodged with a trustee for the duration of the Refund Period. This arrangement meets the requirements of the Education and Training Act 2022 and the Student Fee Protection Rules 2022.

The New Zealand Catholic Bishops underwrite Te Kupenga – Catholic Theological College; so, if CTC goes into liquidation or receivership, students will be refunded for the part of the course which is still undelivered after the course commences.

**Withdrawal and Refunds**

| Specified Withdrawal Period for Level 7 Awards: BDiv and Grad DipTh | Last day to withdraw |
|---|---|
| Semester 1 | 02 March 2026 |
| Semester 2 | 03 August 2026 |

| Specified Withdrawal Period for Level 5 Certificates and Level 6 Diplomas / Micro-credentials | Last day to withdraw |
|---|---|
| Face-to-face course taught over six weeks | Two weeks from the start of the course |
| Face-to-face course taught intensive or block | Two calendar days from the start of the course |
| Online/distance taught over a semester | One month from the semester start date |

A student may withdraw without penalty from a course only if the notice of withdrawal is received by the Registrar of Te Kupenga – Catholic Theological College by 4.00 pm on the last withdrawal date, as indicated above. If the withdrawal occurs up to 4.00 pm of the final day of withdrawal, the course fee will be refunded (less the enrolment deposit fee for BDiv and Grad DipTh students and less the administration fee for NZCCS and NZDCS students). Beyond this time, fees will not be refunded.

Students who withdraw after the specified withdrawal period will normally receive a fail or incomplete grade.

- For **BDiv and GradDipTh** students, an application can be made by the student to the University of Notre Dame Australia if there are grounds for a compassionate acceptance of the withdrawal.
- For **NZCCS and NZDCS** students, an application can be made by the student to the Dean Level 5 and 6 if there are grounds for a compassionate acceptance of the withdrawal.