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#### APPLICATION FOR WITHDRAWAL FROM STUDY

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| SECTION A – STUDENT INFORMATION |
| Surname Click here to enter text.  Given Name(s) Click here to enter text.  Course (paper) Click here to enter text.  Site/Campus Click here to enter text. |

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| SECTION B – DETAILS OF APPLICATION |
| I wish to withdraw from studies in the above course/programme of study.  Main reason for withdrawal: (Note: Please tick the box beside the answer that best describes your main reason for withdrawing from this course/programme of study. Tick one box only.)   |  |  | | --- | --- | | Not interested in this course | Interested in a different course | | Poor organisation of course | Course workload too heavy | | Changing to another course | Enrolled at another institution | | Personal reasons | Work Commitments | | Illness/injury | Financial difficulty | | Failed assessment | Other Click here to enter text. | |

STUDENT’S SIGNATURE Click here to enter text. Date:

Note: Students withdrawing from a course must reapply for admission if they wish to resume studies at a later date.

If withdrawal is before the withdrawal dates/times specified for the course, students are entitled to a full fees refund minus any administrative expenses incurred. Please refer to Tuition Fees, Withdrawal and Refund Policies in the Student Manual or website.

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| OFFICE USE ONLY  Withdrawal prior to withdrawal date/times  Withdrawal after withdrawal date/time  Registrar:Click here to enter text. Date:Click here to enter a date.    Signature:Click here to enter text. |